



Health
Western Sydney
Local Health District



GYNAECOLOGICAL ONCOLOGY BIOBANK AT WESTMEAD APPLICATION FORM

APPLICATION FOR WORK INVOLVING USE OF BIOLOGICAL MATERIAL AND/OR DATA

PRINCIPAL INVESTIGATOR		
Name:	Affiliation:	
Address:		
Suburb:	State:	Postcode:
Phone:	Email:	

CO INVESTIGATOR (S)	
Name:	Affiliation:
Name:	Affiliation:

TITLE OF PROJECT:

BRIEF SUMMARY OF STUDY (300 words)

SECTION 1

In order for the committee to determine whether your request is an appropriate use of this valuable resource, please provide:

- a) Background and justification of the proposed research
- b) Hypotheses and aims
- c) Feasibility of the work, including design, statistical power, access to key technologies, experience of the host laboratory, and available staff and funding to support the work
- d) Indicate how the work would benefit from the use of Gynaecological Oncology Biobank at Westmead samples.
- e) Justify the number and type of samples requested in the context of the proposed research.
- f) Indicate whether obtaining samples in batches is feasible and whether there is merit in sending part of the requested material to gain feedback on progress before the complete number of samples is sent

Please make responses as succinct as possible and provide this information in 6 pages or less.

Pilot studies, involving approximately 20-30 samples or less, or for example which provide preliminary information for a grant application, should be described in less than 2 pages.

SECTION 2

In order to assess the impact of your request on the resource, and the workload required to access the material/data, please indicate the number, amount, and type of sample (eg germline DNA, tumour DNA, frozen tumour RNA, blocks, sections), and what data is required (clinical, pathology or other) –

Type of sample _____

Number of samples _____

Amount of sample (if applicable) _____

List the data items requested-

SECTION 3

It is important that your work accords with the ethical standards that govern use of the Gynaecological Oncology Biobank at Westmead resource. Please provide evidence of ethical clearance for the project including copies of approved institutional human research ethics applications and all correspondence with the human research ethics committee. Where applicable this must be provided from each of the participating institutions.

DOES THE PROJECT HAVE ETHICS APPROVAL?

(if yes, please provide evidence)

YES

NO

IF NOT, IS AN HREC APPLICATION IN PROGRESS?

YES

NO

The following question applies to NSW applicants only

HAS A NSW NATIONAL ETHICS APPLICATION FORM (NEAF) BEEN COMPLETED?

YES

NO

SECTION 4

To assist the committee in assessing the merit of the science proposed it is useful know if the work has been peer-reviewed and has successfully obtained grant funding. If so, please provide evidence of peer-reviewed success of the proposed research and wherever possible, provide copies of the referees' reports.

HAS THE PROJECT BEEN PEER REVIEWED?

YES

NO

IF YES, BY A GRANTING BODY?

(if yes, please provide evidence)

YES

NO

SPECIFY GRANTING BODY & GRANT NUMBER

BY OTHER PARTY? Please Specify

DO YOU HAVE FUNDING FOR THIS STUDY?

(if yes, please provide evidence)

YES

NO

IF NOT, FUNDING BEING SOUGHT?

YES

NO

PLEASE STATE THE DURATION OF THE PROJECT eg 2009-2012

SECTION 5

Please list publications of the Chief Investigator(s) for the last five years.

SECTION 6

If samples are being requested, please complete the following-

Mode of shipping

Address for shipping

CONTACT NUMBER

Suggested arrangement for payment of shipping

SECTION 7

Collaborations with commercial organizations that involve the use of Gynaecological Oncology Biobank at Westmead material, data or information arising from the work should be listed.

ACKNOWLEDGEMENT

We ask that any publications arising from the use of specimens and data provided for this project acknowledge the Gynaecological Oncology Biobank at Westmead, a member of the Australasian Biospecimen Network-Oncology group, which is funded by the National Health and Medical Research Council Enabling Grants ID 310670 & ID 628903 and the Cancer Institute NSW Grant ID 12/RIG/1-17 & 15/RIG/1-16.

We also request that a copy of all abstracts and publications be sent to Catherine Kennedy, Biobank Manager c.kennedy@sydney.edu.au.

CHECKLIST OF MATERIAL REQUIRED AS PART OF FULL AND PILOT APPLICATIONS FOR BIOSPECIMENS AND/OR DATA

- Scientific proposal submitted. Less than one page is required for a pilot project;
- List of biological material requested (if applicable);
- Evidence of ethical clearance for the project;
- Evidence of approval for a grant application that has already undergone peer review by a funding agency. This is not required for pilot projects;
- Information on the resources available to conduct the research;
- Publications of the Chief Investigator(s) for the last five years;
- Suggested timeline for the project;
- Suggested protocol for shipping;
- An outline of consulting agreements, collaborations and research projects between investigators named on the application and commercial organisations.

CONTACT INFORMATION

Catherine Kennedy, Manager, Gynaecological Oncology Biobank at Westmead
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